

## Education

WASHINGTON STATE UNIVERSITY: August 2016 - Present DEGREE: Master's in Strategic Communication BALL STATE UNIVERSITY: August 2011 - December 2013 DEGREE: Bachelor of Science MAJOR: Public Relations MINOR: Leadership Studies UNIVERSITY OF MISSOURI: August 2009 - May 2011

## Volunteer

### WINTHROP HARBOR LIONS CLUB | VOLUNTEER June 2011-July 2015

### PUBLICITY CHAIRWOMAN July 2013-July 2015

- Managed social media sites
- Wrote content for the monthly newsletter
- Recruited 15 new members to Lions Bingo

## PEACE POSTER CHAIRWOMAN July 2011-July 2015

- Motivated over 120 students to participate in the contest
- Advanced volunteerism within the community
- Restructured the program in order to get more participation

### BALL STATE UNIVERSITY | EXCELLENCE IN LEADERSHIP AMBASSADOR April 2012-May 2013

- Promoted leadership throughout the campus by conducting presentations and publicizing speakers.
- Recruited 20 new members into the Excellence in Leadership program

## MISSOURI SCHOOL OF JOURNALISM | VOLUNTEER January 2010-October 2011

• Wrote 10 news releases that were sent to different communities around the country

### CANCER TREATMENT CENTERS OF AMERICA MIDWESTERN REGIONAL MEDICAL CENTER | VOLUNTEER April 2008-August 2009

- Helped arrange their annual event, Celebrate Life, which honors 5-year cancer survivors
- Contacted the patients who attended Celebrate Life and wrote over 20 press releases for them
- Handled the monthly media coverage folders, which were sent to the board of directors

# Skills

**PROFICIENT IN:** InDesign CS6, Photoshop, iPhoto, iMovie, AP Style, Social Media, Constant Contact, ReferenceUSA, Meltwater, CisionPoint, Microsoft Office

# Career Experience

## ILLINOIS STUDENT ASSISTANCE COMMISSION (ISAC) | PUBLIC RELATIONS SPECIALIST

## October 2014-Present

- Implement strategies to increase public awareness and enhance the reputation of and participation in ISAC's outreach activities and college access initiatives
- Write press releases and media advisories
- Create social media and website content for ISAC and College Illinois!
- Collaborate with legislators to reach their constituents
- Assist College Illinois! to broaden awareness of the program by reaching out to over 1,000 new and underexposed target markets in Illinois

### HAPPY FACES FACE PAINTING | PUBLIC RELATIONS SPECIALIST July 2011-Present

- Promotes business by distributing business cards and recruiting clients
- Writes advertisements and news releases for local newspapers

## CARDINAL COMMUNICATIONS | ACCOUNT DIRECTOR February 2013-December 2013

- Led a 5-member team of students
- Promoted Wolf Park and the Martin Luther King Jr. Dream Team
- Implemented a communications plan
- Helped a client raise \$55,000 through promotion and media outreach

## ACCOUNT EXECUTIVE October 2012-February 2013

- Raised \$950 for the Martin Luther King Jr. Dream Team
- Developed and presented two communications plans
- ACCOUNT COORDINATOR September 2012-October 2012
- Promoted the Martin Luther King, Jr. Dream Team by writing two press releases, developing 15 social media posts, and pitching to 10 media outlets
- Compiled a media list for media outlets in Muncie, Ind.

### LAKE COUNTY FAIR ASSOCIATION | MARKETING AND EVENTS COORDINATOR November 2012-August 2013

- Purchased over 50 advertisements for the Lake County Fair
- Acted as the spokesperson in a live hour long radio interview
- Managed a \$32,000 advertising budget
- Spearheaded a Facebook campaign that received over 3,000 likes
- Communicated with and managed all fair entertainers

### LAKE COUNTY FAIR ASSOCIATION | EVENTS AND ENTERTAINMENT INTERN May 2012-August 2012

- Launched a successful Facebook campaign and drew over 1,000 new likes
- Remodeled the website and created new eye-catching pages
- Managed fair entertainment
- Designed an informational packet that was distributed to over 50 performers